

# Skills development support

**– when you want to develop your skills and strengthen your position on the labour market**

Support for those who are employed as blue-collar workers in companies with collective agreements.

With the skills development support from Trygghetsfonden TSL, you can get help developing your skills and career with the aim of strengthening your position on the labour market. For example, you can use the support if you want to acquire new skills in your current professional role or broaden your horizons so that you have more job options in the future. You can also get help if you want to change your profession, wholly or in part.

The support means that you will receive personalised assistance from a career and study guide. The guide can show you different options in terms of professions and training, advise you in your decisions and support you in various practical matters. You may also be eligible to receive student finance.

The skills development support from Trygghetsfonden TSL is available to you free of charge. You can read more about the conditions for the support on page 3.

-  The study and career guide will help you to identify opportunities within careers and skills development, and guide you on how to make them a reality.
-  You may be able to receive compensation for up to 80 per cent of your income while you are attending training.

# How the support works



## Applying for support

Whenever you want to receive skills development support, you apply for it yourself at TSL.se. We will first confirm that you meet the eligibility criteria and then contact you to schedule an initial guidance session. During this session, you will have the opportunity to share your goals and thoughts about your future, and we will also tell you more about your support options.

Scan the QR code to watch a short video explaining the support:



## In-depth guidance

If you want and need it, you will receive in-depth career and study guidance through additional sessions with your guide. In these sessions, we will jointly look at various options to help you achieve your personal goals, while also strengthening your position on the labour market.



## Financial support during the training period

There are different options for obtaining financial support while you are away from work attending a training course or programme.

For training shorter than five days, we at Trygghetsfonden TSL may be able to provide a short duration collectively agreed study grant equivalent to up to 70 per cent of your lost income.

For training that is five days or longer, you can apply for student finance for transition and retraining from CSN. If your application is granted, you may also be able to receive an additional collectively agreed study grant from us. These various forms of support can compensate up to 80 per cent of your lost income, for a maximum of 44 weeks in the case of full-time studies and longer than this for part-time studies.



## Student finance for transition and retraining from CSN

If you are applying for student finance for transition and retraining from CSN, you should also apply for skills development support from us at Trygghetsfonden TSL. We can then help you by providing a formal opinion to CSN, which they place particular emphasis on when making their decision on your student finance for transition and retraining. It doesn't matter whether you apply to us before or after submitting your application to CSN.



## Applying for training and for leave of absence

Bear in mind that you also need to apply for the course or programme you want to attend. If you are planning to take a leave of absence, you will need to apply to your employer well in advance.

# Conditions for receiving support

## • You are covered by Trygghetsfonden TSL

To be eligible for support from Trygghetsfonden TSL, your current or most recent employment must have been at a company with a collective agreement within the agreement area of the Confederation of Swedish Enterprise and the Swedish Trade Union Confederation (LO). You can find out about this at [hittaomstallningsorg.se](http://hittaomstallningsorg.se).

## • You are currently employed, your employment contract has been terminated or your fixed-term contract has ended

You may be entitled to this support if you are currently employed, but also as part of our job transition support if your employment contract is terminated due to a lack of work, illness or if your fixed-term contract has ended.

## • You have worked 12 of the last 24 months

You need to have worked an average of at least 16 hours per week over a calendar month for at least 12 of the last 24 months. The 24-month timeframe can be extended, for example if you have been on parental leave, military service or sick leave.

## • You are less than 65 years old

You can receive the support until you are 64 years and 11 months old.

## • Specific conditions for financial support

To be eligible for student finance for transition and retraining from CSN and our collectively agreed study grants, you need, for example, to have worked at least 16 hours per week over a calendar month for at least 96 months (8 years) within the last 14 years. For the collectively agreed study grants, you also need to be covered by a collective agreement where the parties have signed the *Main agreement on security, job transition and employment protection*.

You are welcome to contact us to find out what support you are entitled to.

## Want to know more?

More information, news and inspiration can be found on our website, [TSL.se](http://TSL.se). You can also apply for our support there. You can also contact us with any questions by phone or by e-mail:

**Phone** 010-480 91 00 (open weekdays 08.00-17.00)  
**E-mail** [info@tsl.se](mailto:info@tsl.se)

Trygghetsfonden 

Job transition organisation for blue-collar workers in the Confederation of Swedish Enterprise's and LO's agreement area.